

Basic English Spoken Course For Daily & General Life Conversation BY Tanvir Sir

PART 3

Basic English Spoken Course For Daily & General Life Conversation



10 Live Classes



**Class
PDFs**



**QUIZZES and
Practice**



**Doubt Clearance
WhatsApp Group**



By Tanvir Sir

Class Topic:

Day 02– How to use short forms in spoken English & common dialogues.

The banner is for a course titled 'Basic English Spoken Course'. It is labeled 'PART 3' in a yellow triangle on the top left and 'DAY 2' in a white box at the top center. The main title 'Basic English Spoken Course' is in large yellow letters. Below it, a dark red box contains the text 'Learn to use frequently used short forms' in white. On the right, there is a portrait of a man in a suit, identified as 'Tanvir Sir'. At the bottom, a yellow banner reads 'For Daily & General Life Conversation'.

Introduction

This Spoken English course improves your speaking skills and it also, enables you to converse effectively while using frequently used short forms.

Points to cover:

1. Learn daily used actions & its forms.
2. Sentence formation with different types of short forms.
3. Common dialogues for daily use.
4. Conversation using short forms in spoken English.
5. Quiz based on the lesson.

Learning objective: To master the art of describing contracted forms in Spoken English.

1. To make you learn frequently used short forms with Hindi meaning.
2. To make students aware with short tricks to master the language.
3. To help you learn other basic dialogues for daily conversation using Short forms.

Grammar you will learn:

A brief introduction of different types of contracted forms.

1. We will be discussing how to frame sentences using short forms etc.
2. We will also discuss most common action verbs for daily conversations and its form in spoken English.
3. We will also learn grammar rules using short forms appropriately using rules.
4. We will also discuss Do's & Don't to be followed while framing sentences in present, past & future.

List of commonly used action verbs

List of daily Actions	Hindi meaning	I	II	III
Tear book	किताब फाड़ना	Tear	tore	torn
Stand at the shop	दुकान पर खड़े होना	stand	stood	Stood
Tell name	नाम बताना	tell	told	told
Have dinner	रात्रिभोज लेना	have	had	had
Laugh at people	लोगों पर हंसना	laugh	laughed	laughed
Befool friend	दोस्त को बेवकूफ बनाना	befool	befooled	befooled
Copy notes	नकल करना	copy	copied	copied
Work out	व्यायाम करना	work	worked	worked
Work hard	मेहनत करना	work	worked	worked
Have patience	सब्र रखना	have	had	had

Short forms- we use short forms to shorten the sentence & accelerate the speed of language.

Affirmative		Negative	
Long form	Contracted form	Long form	Contracted form
I am	I' m	I am not	I' m not
you are	you' re	you are not	you' re not you aren't
he is	he' s	he is not	he' s not he isn't
she is	she' s	she is not	she' s not she isn't
it is	it' s	it is not	it' s not it isn't
we are	we' re	we are not	we' re not we aren't
you are	you' re	you are not	you' re not you aren't
they are	they' re	they are not	they' re not they aren't

Pronoun	Affirmative		Negative
	Long form	Contracted form	Long form
I, we, you, they	I do	---	we do not
he, she, it	she does	---	she does not



Short form in past (Was, were(–

Pronoun	Affirmative		Negative
	Long form	Contracted form	Long form
I, he, she, it	I was	---	I was not
we, you, they	we were	---	we were not

Pronoun	Affirmative		Negative
	Long form	Contracted form	Long form
I, he, she, it, we, you, they	we did	---	we did not

Modals (can, could, must, might, will, would, shall, should, ought to)

Affirmative		Negative	
Long form	Contracted form	Long form	Contracted form
Can	-	Cannot	can't
Could	-	could not	couldn't
Must	-	must not	mustn't
Might	-	might not	--



Affirmative		Negative	
Long form	Contracted form	Long form	Contracted form
Need	-	need not	needn't
Will	'll	will not	won't
Would	'd	would not	wouldn't
Shall	-	shall not	shan't
Should	'd	should not	shouldn't
ought to	-	ought not to	oughtn't to

About course

Name: Basic English Spoken Course PART 3 – DAY 02 - **Spoken English Class**

About the Instructor

Tanvir Sir (MA in English) has been Imparting training for more than 10 years. He has trained more than 6 thousand students. He is an assistant professor of English at Poornima University, Jaipur. Students have known him as a Spoken English trainer. He has made learning as easy as ABC.

Online Link: On Namaste English Android App at
<https://namasteenglish.page.link/hp>

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Price: Course is available only to UNLIMITED Account users of Namaste English app. To get UNLIMITED Account, click on
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